

OVERVIEW

The Visiting Clerkship Program provides support for fourth-year and qualified third-year minority (African American, Native American, and Hispanic American) medical students to participate in the Harvard Medical School Exchange Clerkship Program. It was designed to:

- Increase awareness of opportunities in academic medicine
- Increase consideration of academic training programs for internship and residency
- Increase the number of minority students applying to HMS-affiliated hospital training programs

The Visiting Clerkship Program is sponsored by the Minority Faculty Development Program of the Harvard Medical School Office for Diversity Inclusion and Community Partnership.

PARTICIPATING HOSPITALS

Participants in the Visiting Clerkship Program will be scheduled at one of the affiliated teaching hospitals of Harvard Medical School:

Beth Israel Deaconess Medical Center
Boston Children's Hospital
Brigham and Women's Hospital
Brockton/West Roxbury Veterans Affairs Medical Center
The Cambridge Hospital
Dana-Farber Cancer Institute
Harvard Vanguard Medical Associates
Joslin Diabetes Center
Massachusetts Eye & Ear Infirmary
Massachusetts General Hospital
McLean Hospital
Mt. Auburn Hospital
Spaulding Rehabilitation Hospital

MORE INFORMATION

For information about the Visiting Clerkship Program, please contact the Program Coordinator at 617-432-4422 or vcp_hpsp@hms.harvard.edu or visit the website at www.mfdp.med.harvard.edu/dcp-programs/medicalgraduate/visiting-clerkship-program
More information about the Harvard Medical School Exchange Clerk Program for Visiting Medical Students can be found at the HMS Registrar's website: www.hms.harvard.edu/registrar

PROGRAM DETAILS

Eligibility

Eligible participants are: full-time, fourth-year medical students in good standing at accredited US and Canadian medical schools. Third-year students who have completed their core clerkships in medicine, surgery, pediatrics, and obstetrics are also eligible.

Students remain registered at their own schools while participating in exchange clerkships at Harvard Medical School. They are not officially enrolled as students at Harvard University.

Length

Clerkships last four weeks and are offered year-round.

Mentoring and Networking

VCP participants are assigned a faculty advisor and offered opportunities to network with HMS faculty, house staff and students. A dinner/luncheon meeting for faculty and students is held during each rotation.

Course Offerings

Visiting Clerkship Program participants can take elective courses at Harvard Medical School. Please view electives in the online catalog: www.medcatalog.harvard.edu

In addition, participants have access to the Harvard Medical School Countway Library, hospital seminars, and hospital workshops.

Financial Assistance

The program will:

- reimburse up to \$400 toward the cost of traveling to and from Boston;
- pay the application processing fee required by HMS Registrar's Office.

Housing

The Visiting Clerkship Program provides housing for participating students.

APPLICATION

To receive a VCP application, please return the Application Request Form on the back of this brochure or call the Visiting Clerkship office at 617-432-4422. We will send you the forms that are required for our application.

The first step is to go online at the registrar's website at www.hms.harvard.edu/registrar and enter your clerkship preferences and your preferred month. You can then return the requested forms along with our application form to our office. We will forward all information to the registrar's office and that office will contact you with your assigned clerkship.

ROTATION DATES

| ROTATION MONTH | 2015 - 2016 ROTATION DATES | ONLINE APPLICATION DEADLINE |
|----------------|--------------------------------|-----------------------------|
| June 2015 | June 1 - June 28 | February 28th |
| July 2015 | June 29 - July 26 | March 31st |
| <i>Recess</i> | <i>July 27 - August 2</i> | --- |
| August 2015 | August 3 - August 30 | April 30th |
| September 2015 | August 31 - September 27 | May 31st |
| October 2015 | September 28 - October 25 | June 30th |
| November 2015 | October 26 - November 22 | July 31st |
| December 2015 | November 23 - December 20 | August 31st |
| <i>Recess</i> | <i>December 21 - January 3</i> | --- |
| January 2016 | January 4 - January 31 | September 30th |
| February 2016 | February 1 - February 28 | October 31st |
| March 2016 | February 29 - March 27 | November 30th |
| <i>Recess</i> | <i>March 28 - April 3</i> | --- |
| April 2016 | April 4 - May 1 | December 31st |
| May 2016 | May 2 - May 29 | January 31st |

DEADLINES

You must enter the online application at the registrar's website at least 3 months before the desired rotation but no earlier than 6 months before the rotation. In order to be competitive for a clerkship, it is best to submit your application before the 3 month deadline. Then follow up by sending all requested materials to the VCP office. Again, for application information, please call 617-432-4422. The Registrar strictly enforces application deadlines.

APPLICATION REQUEST FORM FOR THE VISITING CLERKSHIP PROGRAM

Name (Last) _____ (Middle Init.) _____ (First) _____ (Suffix) _____

MAILING ADDRESS

Street _____ City/State/Zip code _____

Phone _____ Email Address _____

Medical School _____

Degree(s) Expected _____

Expected Date of Graduation _____

Please mail this form to:

Harvard Medical School
Visiting Clerkship Program
164 Longwood Avenue, 2nd Floor
Boston, MA 02115

ABOUT THE OFFICE FOR DIVERSITY INCLUSION AND COMMUNITY PARTNERSHIP AND THE MINORITY FACULTY DEVELOPMENT PROGRAM

The Minority Faculty Development Program in the Office for Diversity Inclusion and Community Partnership (ODCP) was created by the Harvard Medical School Faculty Council in 1990 to support the career development of junior faculty and to address the following crucial pipeline issues:

- Increasing the pool of minority students interested in careers in science and medicine
- Promoting medical students, graduate students, and fellows to develop the needed skills for success in the academic arena
- Advancing the career development of junior faculty

The staff at ODCP works to continue the Harvard tradition of excellence in science and medicine through our innovative programs and initiatives aimed at recruitment and retention of underrepresented minority biomedical professionals. In addition to outreach efforts at national meetings, we also offer training and educational opportunities to all faculty and staff at HMS. We partner closely with our colleagues at the Harvard School of Public Health, Harvard School of Dental Medicine and Kennedy School of Government in fellowship training, and with all those at Harvard-affiliated hospitals who value and promote diversity.

Our pipeline programs reach out to the Boston and Cambridge communities through sessions that teach, enrich and encourage children's aspirations for future science and health careers. We also offer information and guidance to their parents, as well as programs of interest to the greater community.



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Office for Diversity Inclusion and Community Partnership
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