

OVERVIEW

The Visiting Clerkship Program provides support for fourth-year and qualified third-year minority (African-American, Hispanic/Latino and American Indian/Alaska Native) medical students to participate in the Harvard Medical School Exchange Clerkship Program. It was designed to:

- Increase awareness of opportunities in academic medicine
- Increase consideration of academic training programs for internship and residency
- Increase the number of minority students applying to HMS-affiliated hospital training programs

The Visiting Clerkship Program is sponsored by the Minority Faculty Development Program of the Harvard Medical School Office for Diversity Inclusion and Community Partnership.

PARTICIPATING HOSPITALS

Participants in the Visiting Clerkship Program will be scheduled at one of the affiliated teaching hospitals of Harvard Medical School:

Beth Israel Deaconess Medical Center
Boston Children's Hospital
Brigham and Women's Hospital
Brockton/West Roxbury Veterans Affairs Medical Center
Cambridge Health Alliance
Dana-Farber Cancer Institute
Harvard Vanguard Medical Associates
Joslin Diabetes Center
Massachusetts Eye & Ear Infirmary
Massachusetts General Hospital
McLean Hospital
Mt. Auburn Hospital
Spaulding Rehabilitation Hospital

MORE INFORMATION

For information about the Visiting Clerkship Program, please contact the Program Coordinator at 617-432-4422 or vcp_hpsp@hms.harvard.edu or visit the website at www.mfdp.med.harvard.edu/vcp
More information about the Harvard Medical School Exchange Clerk Program for Visiting Medical Students can be found at the HMS Registrar's website: www.hms.harvard.edu/registrar

PROGRAM DETAILS

Eligibility

Eligible participants are: full-time, fourth-year medical students in good standing at accredited US and Canadian medical schools. Third-year students who have completed their core clerkships in medicine, surgery, pediatrics, and obstetrics are also eligible. In addition to completion of core requirements, all students applying to the VCP must have completed USMLE Step 1 prior to the start of their rotation.

Students remain registered at their own schools while participating in exchange clerkships at Harvard Medical School. They are not officially enrolled as students at Harvard University.

Length

Clerkships last four weeks and are offered year-round.

Mentoring and Networking

VCP participants are assigned a faculty advisor and offered opportunities to network with HMS faculty, house staff and students. A dinner/luncheon meeting for faculty and students is held during each rotation.

Course Offerings

Visiting Clerkship Program participants can take elective courses at Harvard Medical School. Please view electives in the online catalog: www.medcatalog.harvard.edu

In addition, participants have access to the Harvard Medical School Countway Library, hospital seminars, and hospital workshops.

Financial Assistance

The program will:

- reimburse up to \$400 toward the cost of traveling to and from Boston;
- pay the application processing fee required by HMS Registrar's Office.

Housing

The Visiting Clerkship Program provides housing for participating students.

APPLICATION

To receive a VCP application, please return the Application Request Form on the back of this brochure or call the Visiting Clerkship office at 617-432-4422; email: vcp_hpsp@hms.harvard.edu. We will send you the forms that are required for VCP application.

In order to complete HMS exchange clerkship application you need to go online at the registrar's website at www.hms.harvard.edu/registrar and enter your clerkship preferences and your preferred month. You can then return the requested forms along with VCP application to our office. We will forward all information to the registrar's office. The registrar's office will contact you with your assigned clerkship.

ROTATION DATES

ROTATION MONTH	2017 - 2018 ROTATION DATES	ONLINE APPLICATION DEADLINE
June 2017	May 30 - June 25	February 28th
<i>Recess</i>	<i>June 26 - July 2</i>	---
July 2017	July 3 - July 30	March 31st
August 2017	July 31 - August 27	April 30th
September 2017	August 28 - September 24	May 31st
October 2017	September 25 - October 22	June 30th
November 2017	October 23 - November 19	July 31st
December 2017	November 20 - December 17	August 31st
<i>Recess</i>	<i>December 18 - January 1</i>	---
January 2018	January 2 - January 28	September 30th
February 2018	January 29 - February 25	October 31st
March 2018	February 26 - March 25	November 30th
<i>Recess</i>	<i>March 26 - April 1</i>	---
April 2018	April 2 - April 29	December 31st
May 2018	April 30 - May 28	January 31st
June 2018	May 29 - June 24	February 28th

DEADLINES

You must enter the online application at the registrar's website at least 3 months before the desired rotation but no earlier than 6 months before the rotation. In order to be competitive for a clerkship, it is best to submit your application before the 3 month deadline. Then follow up by sending all requested materials to the VCP office. Again, for application information, please call 617-432-4422. The Registrar strictly enforces application deadlines.

APPLICATION REQUEST FORM FOR THE VISITING CLERKSHIP PROGRAM

Name (Last) _____ (Middle Init.) _____ (First) _____ (Suffix) _____

MAILING ADDRESS

Street _____ City/State/Zip code _____

Phone _____ Email Address _____

Medical School _____

Degree(s) Expected _____

Expected Date of Graduation _____

Please mail this form to:

Harvard Medical School
Visiting Clerkship Program
164 Longwood Avenue, 2nd Floor
Boston, MA 02115

ABOUT THE OFFICE FOR DIVERSITY INCLUSION AND COMMUNITY PARTNERSHIP AND THE MINORITY FACULTY DEVELOPMENT PROGRAM

The Minority Faculty Development Program in the Office for Diversity Inclusion and Community Partnership (DICP) was created by the Harvard Medical School Faculty Council in 1990 to support the career development of junior faculty and to address the following crucial pipeline issues:

- Increasing the pool of minority students interested in careers in science and medicine
- Promoting medical students, graduate students, and fellows to develop the needed skills for success in the academic arena
- Advancing the career development of junior faculty

The Office for Diversity Inclusion and Community Partnership (DICP) was established in 2002 to promote the increased recruitment, retention and advancement of diverse faculty, particularly individuals from groups underrepresented in medicine (URM), at HMS and to oversee all diversity activities involving Harvard Medical School (HMS) faculty, trainees, students and staff.

Our pipeline programs begin as early as the middle school level and carry on through the postgraduate level and involve curriculum development, teacher training, enhancing student research, and career development. DICP/MFDP's work addresses HMS' relationship with the community (internal and external) through the provision of programs that link HMS faculty, trainees and students with local, regional and national community-related activities.



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Office for Diversity Inclusion and Community Partnership
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